

**MINUTES**  
**TOWN OF FORT MILL**  
**HISTORIC REVIEW BOARD**  
**August 11<sup>th</sup>, 2020**  
**Virtual Meeting**  
**4:30 PM**

Present: Chairman Louis Roman, Assistant Chairman David Booth, Megan Brinton, Scott Couchenour, Samantha Nifong, Planning Director Penelope Karagounis, Senior Planner Alex Moore

Guests: Rick Damon

**CALL TO ORDER**

Chairman Louis Roman called the meeting to order at 4:30 PM.

**APPROVAL OF MINUTES**

Chairman Roman entertained a motion to approve the minutes from the January 14<sup>th</sup>, 2020, meeting as presented. Scott Cochenhour made a motion to approve the minutes. Samantha Nifong seconded the motion. The minutes were then approved with by a vote of 5-0.

**NEW BUSINESS**

Chairman Roman opened the new business portion of the meeting by noting the contents of the agenda and the associated packet of information.

There was one new business item on the agenda which included a request for a Certificate of Appropriateness (COA) submitted by the Fort Mill History Museum to add new guttering and downspouts to their building located at 107 Clebourne Street.

Senior Planner Moore then introduced the request as submitted by the Fort Mill History Museum. This COA request and review by HRB was required because the property is both on the National Register of Historic Places (NRHP) and located within the Town of Fort Mill Historic District.

Moore then illustrated the particulars of the request using the materials as provided within the HRB meeting packet. This included façade elevations indicating the location of the proposed gutters and downspouts.

Moore then provided the recommendation that the HRB grant **APPROVAL** for the Certificate of Appropriateness for the proposed gutters and downspouts.

Senior Planner Moore then opened the floor to questions from HRB members.

HRB member Megan Brinton had a question about the location of the proposed downspout on the left, front façade of the museum.

Rick Damon, representing the Fort Mill History Museum, noted that the downspout would be flush against the trim area of this façade.

HRB member David Booth asked if the intent was for the color and alignment of the downspout to be the same as the existing trim as much as possible.

Rick Damon indicated that the trim is a light, cream-like color and that the downspouts and guttering would indeed match the trim as closely as possible, if not identical.

There being no other questions or comments, Chairman Roman entertained a motion.

HRB member Scott Cochenour made a motion to approve the COA request as presented.

HRB member Megan Brinton seconded the motion.

Then, by a vote of 5-0 the HRB voted to approve the COA request as presented.

Chairman Roman asked if there was anything else that needed to be discussed.

Planning Director Penelope Karagounis noted that there was going to be a virtual continuing education class on greenways, with a tentative date of September 24<sup>th</sup> at 6:00 PM.

There being no other business, Chairman Roman adjourned the meeting at 4:43 PM.

Respectfully submitted,  
Alex J. Moore, AICP  
Senior Planner  
October 1<sup>st</sup>, 2020