



**Town of Fort Mill Home Occupation Application  
Planning & Development Services**

Development Center • 200 Tom Hall Street, Fort Mill, SC 29715 • (803) 547-2034

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**HOME OCCUPATION APPLICATION**

**Please Note:** Use must comply with the requirements of Article I, Section 7 (F) of the Zoning Ordinance (see below). Applicant must obtain a Town of Fort Mill business license prior to beginning operation. The Planning Department strongly recommends contacting your HOA and/or landlord to determine whether there are any additional restrictions on home occupations at your place of residence.

**GENERAL & PROPERTY INFORMATION:**

**Applicant's name:** \_\_\_\_\_

**Property address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Type of home occupation:** \_\_\_\_\_

**ZONING REQUIREMENTS FOR HOME OCCUPATIONS:**

Article 1, Section 1 – Home occupation. An occupation, profession, or trade customarily and commonly carried out by an occupant in a dwelling unit as an accessory use which is clearly incidental and subordinate to the principal residential use.

Article 1, Section 7(F) – General Provisions, Home Occupations

Home occupations: A home occupation, as defined in article I, section 1, shall be permitted in any residential district; provided that such occupation:

- 1) Is conducted by no other person than members of the family residing on the premises,
- 2) Is conducted entirely within the principal building,
- 3) Utilizes not more than 25 percent of the total floor area of the principal building,
- 4) Produces no alteration or change in the character or exterior appearance of the principal building from that of a dwelling,
- 5) Involves no sale or offering for sale of any article not produced or assembled by members of the family, or any service not entirely performed by members of the family, residing on the premises,
- 6) Creates no disturbing or offensive noise, vibration, smoke, dust, odor, heat, glare, traffic hazard, unhealthy or unsightly condition,
- 7) Is not visibly evident from outside the dwelling, except for one nonilluminated sign two square feet or smaller in area, mounted against a wall of the principal building,
- 8) Provides adequate off-street parking for the maximum number of vehicles encountered in the conduct of the occupation in a manner and at such a location so as not to detract from the appearance of the premises or to inconvenience the neighboring residences.

**I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT, THAT I AM THE RESIDENT OF THE IDENTIFIED PREMISES, AND I AGREE TO COMPLY WITH ALL PROVISIONS OF THIS FORM.**

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_