



Stormwater Utility Fee Credit Renewal Form Stormwater Department

Instructions

For properties with ongoing stormwater fee credits: Complete this form and submit to the Town of Fort Mill Stormwater Department with your Annual Inspection Report and photos of the structural SCMs. Once approved by the Stormwater Manager, no further action is necessary for the continuation of stormwater fee credit until the next Annual Inspection Report. In the case of facilities utilizing non-structural SCMs, complete this form and attach supporting information showing that the non-structural SCMs remain in place (i.e. copy of annual report for Public Education activities, copy of Adopt-a-Stream semiannual cleaning activity, photos and data sheets, etc.). If additional maintenance is required, or the submitted supporting document is insufficient, a copy of this form will be marked as such and returned to the property owner/applicant. It is the property owner's responsibility to take necessary corrective action prior to May 1st to ensure that eligibility for utility fee credit does not lapse.

All submittals shall be sent to:

Stormwater Department
131 E Elliott Street
Fort Mill SC 29715

Questions and comments can be directed to the Stormwater Department at 803.396.9730 or by email at lclark@fortmillsc.gov

Property Owner Information

Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Telephone: _____ Email: _____

Owner's Representative (Engineer/Landscape Architect)

Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Telephone: _____ Email: _____
Registration Number (PE or RLA): _____

Property Information

Business Name (if applicable): _____
Address: _____
Parcel ID: _____ Property Size (ac): _____
Impervious Surface (ac): _____

To be signed by Financially Responsible Party

Name: _____ Title: _____
Mailing address: _____

By signing below, I understand that receipt of a stormwater utility fee credit is contingent upon my actions as follows:

- 1. I (or my representative) must operate and maintain the SCM as described in the recorded Operation & Maintenance Agreement*
- 2. I must submit an annual SCM inspection report to the Stormwater Engineer by September 30 each year. This report must be certified by a SC registered professional engineer, landscape architect or land surveyor.*
- 3. I (or my representative) must correct any deficiencies identified in the annual SCM inspection report.*
- 4. I must submit this annual credit renewal application along with the SCM inspection report.*
- 5. I have read the Stormwater Utility Fee Credit Manual. I understand that I must abide by all terms and conditions described in the manual to maintain credit eligibility.*

Signature: _____ Date: _____

Town of Fort Mill Use Only

- () The Annual Inspection Report for the referenced SCM is acceptable
() The Annual Inspection Report is not acceptable. Contact the Town of Fort Mill Stormwater Department at 803.396.9730 as soon as possible to discuss necessary maintenance requirements or remedial actions. This annual renewal is considered incomplete until such time as all issues are resolved.
() The necessary corrections were made on _____

Approved: _____
Stormwater Manager