



Town of Fort Mill Development Center
200 Tom Hall Street, Fort Mill, SC 29715
(803) 547-2034 • Email: developmentcenter@fortmillsc.gov

LAND DISTURBANCE / STORMWATER CHECKLIST

For applications and further information, please visit our website at: www.fortmillsc.gov

SUBMITTAL REQUIREMENTS

Submit plans to: Town of Fort Mill DEVELOPMENT CENTER

Below are the requirements for Land Disturbance Permit applications. Please note that incomplete submittals will not be accepted for review.

ALL PLANS MUST BE TO SCALE.

Less than 5000 square feet of Disturbed Area (including pools, patios, retaining walls)

- Notification form for sites disturbing less than 1 acre (DHEC Form 2628)
 - <https://www.scdhec.gov/sites/default/files/Library/D-2628.pdf>
- Sketch Plan – Must include:
 - North arrow and scale
 - Legend
 - Storm and utility lines that run through the property
 - Easements on the property
 - Route of stormwater flow
 - Location of silt fence
 - Location of rock outlets in silt fence
 - Location of concrete washout if using concrete

☐ Less than 1 acre of Land Disturbance and not part of a Larger Common Plan (LCP)

- Notification form for sites disturbing less than 1 acre (DHEC Form 2628)
 - <https://www.scdhec.gov/sites/default/files/Library/D-2628.pdf>
- Construction Plans - Must include:
 - North arrow and scale
 - Legend
 - Storm and utility lines that run through the property
 - Easements on the property
 - Route of stormwater flow
 - Location of silt fence
 - Location of rock outlets in silt fence
 - Construction entrance
 - Location of concrete washout
 - Narrative Stormwater Pollution Prevention Plan (SWPPP)
- Initial Plan Review Fee: \$250

☐ 1 to 2 Acres of Land Disturbance and not part of an LCP

- Notice of Intent (NOI) Application (DHEC Form 2617)
 - <https://www.scdhec.gov/sites/default/files/Library/D-2617.pdf>
- Construction Plans
 - Town of Fort Mill Standard Notes
- Simplified SWPPP
 - Refer to DHEC Stormwater Management and Sediment and Erosion Control Plan Review Checklist for Design Professionals
 - <https://scdhec.gov/sites/default/files/docs/Environment/docs/erfchecklist.pdf>
- Completed DHEC Stormwater Management and Sediment and Erosion Control Plan Review Checklist for Design Professionals
- Initial Plan Review Fee: \$250 per disturbed acre (rounded up to the nearest acre)
- Performance Bond: \$3,000 per disturbed acre, if there is a Permanent Stormwater BMP on site
- Signed Permanent Stormwater Facility Maintenance and Responsibility Agreement, if there is a Permanent Stormwater BMP on site
 - https://www.scdhec.gov/sites/default/files/docs/Environment/docs/pond_maint.pdf
- DHEC NPDES Coverage Fee: \$125

Greater than 2 Acres of Land Disturbance, including Smaller Sites in an LCP of Development or Sale, for which Combined Total Disturbed Area is More than 2 Acres

- Notice of Intent (NOI) Application (DHEC Form 2617)
 - <https://www.scdhec.gov/sites/default/files/Library/D-2617.pdf>
- Construction Plans
 - Town of Fort Mill Standard Notes
- C-SWPPP
 - Refer to DHEC Stormwater Management and Sediment and Erosion Control Plan Review Checklist for Design Professionals
 - <https://scdhec.gov/sites/default/files/docs/Environment/docs/erfchecklist.pdf>
- Completed DHEC Stormwater Management and Sediment and Erosion Control Plan Review Checklist for Design Professionals
- Initial Plan Review Fee: \$250 per disturbed acre (rounded up to the nearest acre)
- Performance Bond: \$3,000 per acre of Disturbed Area, if there is a Permanent Stormwater BMP on site
- Signed Permanent Stormwater Facility Maintenance and Responsibility Agreement, if there is a Permanent Stormwater BMP on site
 - https://www.scdhec.gov/sites/default/files/docs/Environment/docs/pond_maint.pdf
- DHEC NPDES Coverage Fee: \$125

Major Modifications

- Notice of Intent (NOI) Application (DHEC Form 2617)
 - <https://www.scdhec.gov/sites/default/files/Library/D-2617.pdf>
- Form B for Major Modifications (DHEC Form d-0435)
 - https://www.scdhec.gov/sites/default/files/docs/Environment/docs/D_0435.pdf
- Construction Plans
 - Clearly identify areas being modified
- C-SWPPP
 - Submit new or revised
 - Refer to DHEC Stormwater Management and Sediment and Erosion Control Plan Review Checklist for Design Professionals
 - <https://scdhec.gov/sites/default/files/docs/Environment/docs/erfchecklist.pdf>
- Completed DHEC Stormwater Management and Sediment and Erosion Control Plan Review Checklist for Design Professionals.
- Review Fee: \$250 one-time
 - If applicable, \$250 per additional disturbed acre (round up to the nearest acre).

Minor Modifications

- Sketch plan
 - Clearly identify the modification
- Narrative description of modification
- Review Fee: \$100 one-time
 - If applicable, \$250 per additional disturbed acre (round up to the nearest acre).

Notice of Termination

- Notice of Termination (NOT) (DHEC Form 2610)
 - <https://scdhec.gov/sites/default/files/Library/D-2610.pdf>
- As-built Stormwater Drawings of BMPs
 - Stormwater Easements
 - Final grade
 - Final stabilization has been achieved per NPDES General Permit for Stormwater Discharges from Construction Activities
- Permanent Stormwater Facility Maintenance and Responsibility Agreement signed by permanent responsible party, if there is a Permanent Stormwater BMP on site
 - https://www.scdhec.gov/sites/default/files/docs/Environment/docs/pond_maint.pdf
- Compaction results per Town of Fort Mill Utilities Department Development Certification and Acceptance
 - Including map that graphically depicts general locations of areas tested