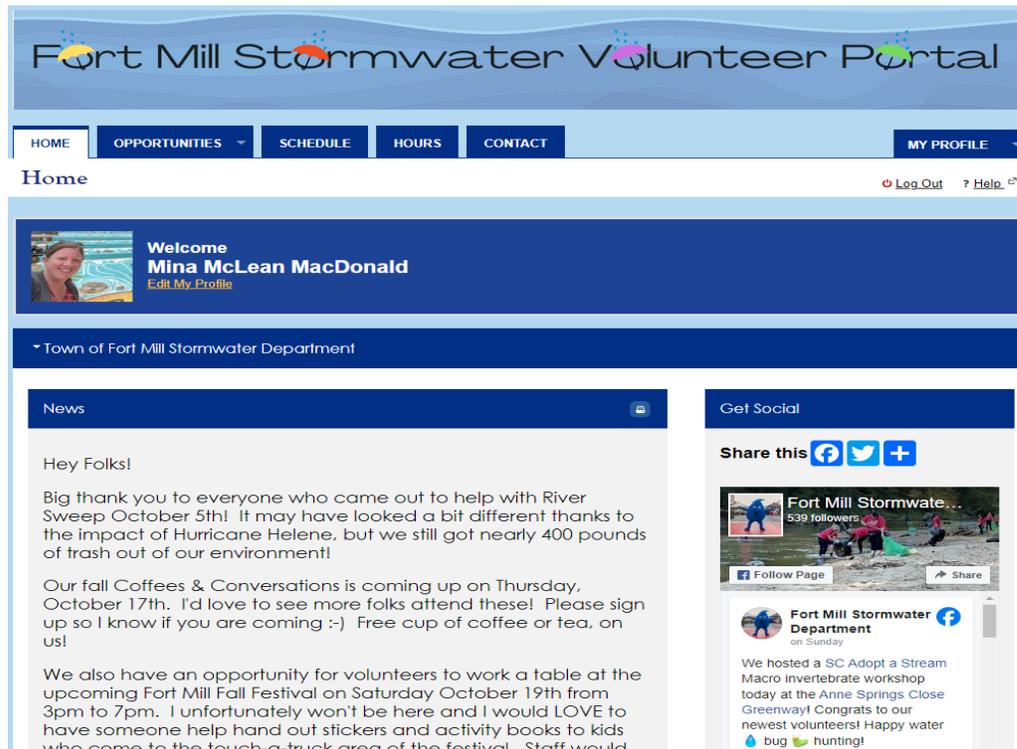


How to log into the Stormwate Volunteer Portal

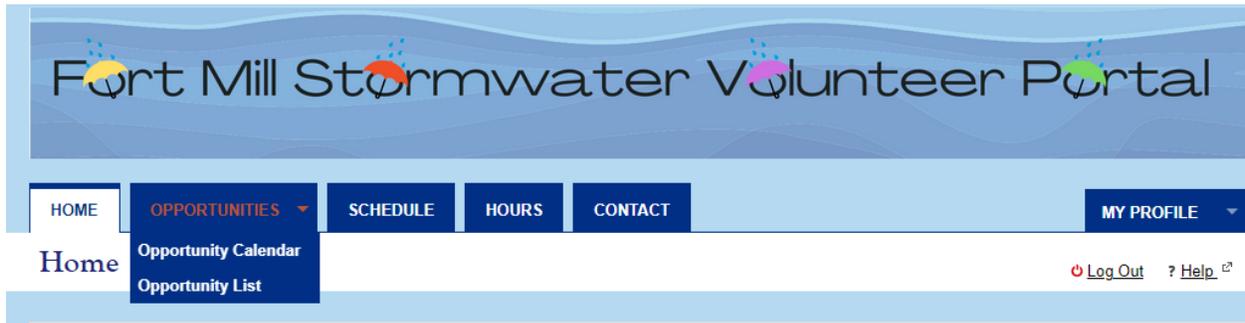
Once you have completed your volunteer application and phone interview, you will be an active volunteer in our system. You will use the email address and password you created when you completed your volunteer application.



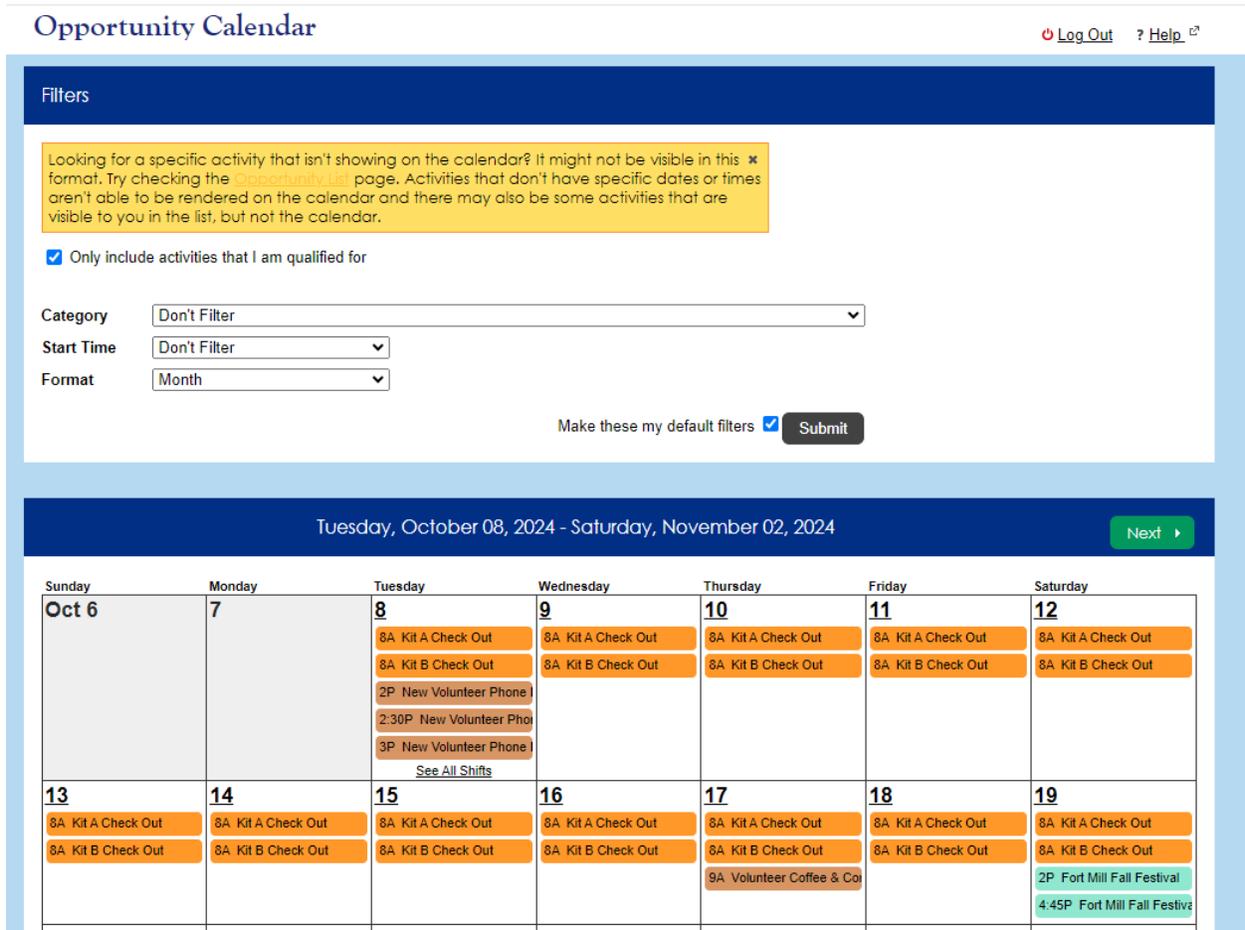
Once you log in, you'll land on the Home page of the portal. You'll see whatever the latest and greatest Stormwater News might be that I've posted:



Under the Opportunities tab, you can see our volunteer opportunities either on a calendar (if you want to look by date) or under the opportunities list



On the calendar, you can filter it to just show certain opportunities, such as events or Adopt-a-Stream.



Under the list view, you'll see things in categories:

The screenshot shows the 'Opportunities' page with a filter panel and a list of activity categories. The filter panel includes a notification about the 'Opportunity Calendar', filter options for qualifications and availability, a section for current status (Generally Available, Signed Up, Scheduled, On the backup list), a sort dropdown set to 'Activity Name', and display options for grouping by category. A 'Filter Activities' button is at the bottom right of the filter panel. Below the filter panel is a list of activity categories, each with a right-pointing arrow:

- Adopt-a-Storm Drain
- Adopt-a-Stream Monitoring
- Adopt-a-Stream Water Testing Kit Check Out
- Litter Clean Up Efforts
- Municipal Staff
- New Volunteer Onboarding
- Special Events

For Adopt-a-Stream, there are two areas. One is for logging your hours so you can keep track of the time you are donating by volunteering. This is important for us for reporting and grant writing efforts! Please make sure you add your hours in after you complete your monthly sampling.

The other area is the Testing Kit Check Out, which is where you will select which kit and which days you will have it.

▼ Adopt-a-Stream Monitoring

Log your hours for your Adopt-a-Stream volunteer work here! This is for volunteers who have completed the SC Adopt-a-Stream training and are monitoring a stream site monthly.

If you are volunteering with another volunteer and helping them at their site, you can also log your hours here.

ACTIVITY	SHIFTS	START DATE	END DATE
Log Your Hours	1		

▼ Adopt-a-Stream Water Testing Kit Check Out

ACTIVITY	SHIFTS	START DATE	END DATE
Kit A Check Out	3372	10/8/2024	12/31/2033
Kit B Check Out	3372	10/8/2024	12/31/2033

Make sure you keep in mind that you will need the kit for both the day you sample and the next day, as you will be doing the 24 hour incubation of your water samples. If you plan to leave the incubator at the Utilities Department for your incubation period, keep in mind that the office is closed on Saturdays and Sundays. For example, if you sample on a Friday, you would not want to leave the incubator at the Utilities Building, as you would not be able to enter on Saturday to do your readings.

DATE	START	END	OVERLAP	OPENINGS	WHO?	ACTIONS	
Tuesday, October 08, 2024	8:00 AM	5:00 PM		1 / 1		<input type="button" value="+ Sign Up"/>	<input type="checkbox"/>
Wednesday, October 09, 2024	8:00 AM	5:00 PM		1 / 1		<input type="button" value="+ Sign Up"/>	<input type="checkbox"/>
Thursday, October 10, 2024	8:00 AM	5:00 PM		1 / 1		<input type="button" value="+ Sign Up"/>	<input type="checkbox"/>
Friday, October 11, 2024	8:00 AM	5:00 PM		1 / 1		<input type="button" value="+ Sign Up"/>	<input type="checkbox"/>
Saturday, October 12, 2024	8:00 AM	5:00 PM		1 / 1		<input type="button" value="+ Sign Up"/>	<input type="checkbox"/>
Sunday, October 13, 2024	8:00 AM	5:00 PM		1 / 1		<input type="button" value="+ Sign Up"/>	<input type="checkbox"/>
Monday, October 14, 2024	8:00 AM	5:00 PM		1 / 1		<input type="button" value="+ Sign Up"/>	<input type="checkbox"/>
Tuesday, October 15, 2024	8:00 AM	5:00 PM		1 / 1		<input type="button" value="+ Sign Up"/>	<input type="checkbox"/>
Wednesday, October 16, 2024	8:00 AM	5:00 PM		1 / 1		<input type="button" value="+ Sign Up"/>	<input type="checkbox"/>