

# Reasonable Accommodation Application

Town of Fort Mill, South Carolina

### Applicant Information:

Applicant Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Are you the property owner:  Yes  No

### Property Information:

Address: \_\_\_\_\_

Current Zoning: \_\_\_\_\_

Current Use of Property: \_\_\_\_\_

### Submission Checklist

- Completed application\*
- Documentation supporting the responses to questions within the application (question 4 and 5 required)\*
- Site plan / sketch showing the location of proposed improvements\*
- Property Owner Consent Form (if applicable)

**Additional materials may be required**

\*Required with submission

Any applicant seeking approval to construct, modify and/or use a residential dwelling for one or more disabled persons may submit a reasonable accommodation request to obtain relief from zoning and land use policies, practices and procedures which cause a barrier to the disabled person's equal opportunity to use and enjoy a residential dwelling.

Requests for reasonable accommodations are reviewed by a three-member review panel as outlined in the town's Reasonable Accommodations Policy. Responses to each of the following questions will assist the review panel in making a decision. **If you need assistance completing or submitting an application, please contact the town's Planning Director.**

1. Describe the specific zoning or land use policy, practice, and/or procedure from which the accommodation is being requested:

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APPLICATION CONTINUED ON NEXT PAGE

- 2. Provide the basis for the claim that one or more individuals are considered disabled under state and/or federal law and why the accommodation is necessary to provide equal opportunity for such individual(s) to use and enjoy the residential dwelling:

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- 3. Describe the specific exception or modification to an existing zoning or land use policy, practice, and/or procedure which is being requested by the applicant:

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- 4. Describe and attach hereto documentation noting that the applicant is an individual with a disability, applying on behalf of one or more individuals with a disability, or a developer or provider of housing for one or more individuals with a disability:

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APPLICATION CONTINUED ON NEXT PAGE

- 5. Describe and attach hereto documentation noting that the specific exception or modification requested by the applicant is necessary to provide one or more individuals with a disability an equal opportunity to use and enjoy the residential dwelling:

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**Acknowledgement of Requirements:** As the applicant, I acknowledge that I have reviewed the town’s reasonable accommodation policy and that the information provided in this application and other submittal materials is true. I acknowledge that additional permitting may be required prior to beginning work, including but not limited to zoning review, stormwater/engineering review, building permitting, and business licensing.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date



APPLICATION CONTINUED ON NEXT PAGE

Date Received: \_\_\_\_\_

Case Number: \_\_\_\_\_

# Property Owner Consent Form

## Reasonable Accommodation Application

If the property subject to this request for reasonable accommodation is owned by an individual or entity other than the applicant, this form shall be completed in its entirety, signed by all legal owners of the subject property, and submitted with the Reasonable Accommodation Application. If there are multiple property owners, each owner shall fill out a Property Owner Consent Form to be submitted with the Reasonable Accommodation Application.

### Property Owner Information:

Property Owner Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Acknowledgement of Requirements:** As the owner of the property subject to this application, I acknowledge that I have reviewed the town's reasonable accommodation policy and consent to the applicant's request as described in this application. I acknowledge that additional permitting may be required prior to beginning the requested work, including but not limited to zoning review, stormwater/engineering review, building permitting, and business licensing.

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Owner Printed Name